



# Understand your obligations and personal risk as a Director / Committee Member

## Directors Development & Corporate Governance

Gain the necessary business tools, experience and information to understand the Board/Committee's ethical, management, regulatory and legal responsibility within the business.

### What are Clubs saying about the program?

*We have completed Corporate Governance with DWS at least 4 times since I joined the Club, and it continues to remain an enlightening and extremely thorough session for all involved. John Dickson is an excellent presenter and explains a complex topic in an engaging, interesting way. I highly recommend this workshop to all Clubs who are looking to understand their roles and responsibilities. Phil Cannane, President, Hervey Bay RSL*

*Corporate Governance is vital to every Club Board in Queensland and is now a regular mandatory exercise for our Board. It enables us to do our job with confidence, knowledge and understanding for not only our roles, but also our Senior Management's KPIs. The DWS program is 100% relevant to our industry, filled with examples and explanations and is presented in an interesting and entertaining way. Wade Core, Chairman, Carina Leagues Club*

*Directors of Clubs need to be aware of their commitments and responsibilities and I found Geoff's delivery comprehensive and very relevant to our business. This course is a must for new Directors and great as a refresher to keep everyone focused. Geoff Wohlsen's ability to communicate and engage with the different personalities that are present in Boards and Committees are integral to the program's success. Mark Hennelly, General Manager, Brothers Ipswich (2010 Club Manager of the Year)*

*I found the Director's Development course to be an excellent and informative program that helped make my Directors more aware of their responsibilities to the Club and its members. John Dickson is very knowledgeable and experienced in the topic and I believe every licensed Club should have their Managers and Directors undertake this course. Peter LeGros, General Manager, Tallebudgera Surf Club (Club Talle)*

### Program Includes:

#### Why Development?

- Increased expectations of board performance standards, by members, the community, government agencies and financial institutions
- Increased litigation by the public, members, staff and government agencies
- Ever-increasing competition and poor performance of some clubs

#### Ethical Responsibilities

- What is ethical and how ethics affect Board Members
- How are ethical standards determined
- Confidentiality and honesty
- Due diligence and reasonableness

#### Management Responsibilities

- The line between Board and Management staff responsibilities
- Key board responsibilities and positions
- Prime responsibilities for management staff
- Business plans
- Fiduciary duties

#### Regulatory Responsibilities

- Gaming, alcohol, work health and safety, industrial relations, council by-laws, privacy, hygienic and equal opportunities
- Clubs memorandum and articles of association
- Queensland Incorporation Act
- Company Law

#### Legal Responsibilities

- Contracts
- Duty of care
- Board policies
- Limited liability
- Corporate structure
- Elections



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